About the Dictionary

*Dictionary, encyclopaedia, atlas, guide book, gazetteer, Sydney now and Sydney then, past to present, from prehistory to today, from convict settlement to global metropolis.*

Sydney is an exciting city with a rich and colourful history. This project is developing ways to represent its story electronically, online, and through a variety of other mediums. The Dictionary will become a forum for education, entertainment and public discussion.

Urban history is about density, complexity and connection and the original decision that the Dictionary would be ‘born digital’ opened up a whole range of exciting possibilities for creating context through rich interconnection of resources and concepts.

The core of the Dictionary is an electronic repository of text and multimedia materials relating to Sydney’s story – its history, its urban myths, its characters, political players, writers and dreamers, intellectuals, sports people, criminals, anyone and anything that contributed to the evolution and definition of ‘Sydney’.

The coverage of Sydney includes its natural forms, such as its botany and geology, and its built forms, those present and those lost through demolition or the passage of time, its catastrophic natural and human disasters, as well as the triumphs and achievements that have contributed over time to an understanding of the place.

### Report from the Chair

During 2008–09 the Trust took the decision to meet quarterly, with online meetings as required. This level of conference proved to be satisfactory and freed up the time of members to undertake subsidiary activities. A number of members sit on the editorial committee and are active in fundraising and sponsorship work, and these groups also meet as required.

There were no changes in the membership of the Trust, which worked productively in cooperation with the Dictionary staff to progress the priority of delivering the first product of a web site. The target date for delivery was unavoidably put back until November 2009 but the Trust retained full confidence in the project team, and acknowledges its dedication and hard work beyond what might normally be expected to ensure that on delivery the product will be exciting and path-breaking.

During 2008–09 the project has widened the range and depth of its stakeholders. In addition to the partners under the Australian Research Council grant, many other cultural institutions in Sydney have become involved through permitting access to their holdings of material relevant to Sydney. Special mention must be made of a partnership established with the Sydney Mechanics’ School of Arts, which voted to provide funding over the three year period 2009–11 to allow the Trust to employ a part-time researcher and writer in the areas of technical and community education, technology and science. The first year’s funding was marked by a ceremonial cheque handover hosted by the Lord Mayor of Sydney on 14 November 2008. In addition to
employing Catherine Freyne in this position, the Trust has established deeper ties with the SMSA by providing Dictionary writers to speak at an ongoing series of lectures given at their premises, which are popular and well attended.

Ongoing support from the City of Sydney and from its History Program has permitted the Trust to partially fund positions within the project team, and to employ short-term assistance in the areas of both writing and multimedia development as required. A generous financial donation to the Trust from the Sydney Harbour Foreshore Authority is also acknowledged.

The decision was taken to maintain the current project site separate from the Dictionary site, and this site lists all of the Dictionary’s sponsors and supporters. It will continue to post the background work of the project and information relevant to the Trust.

The project site lists the staff and project teams involved, and the Trust notes the number of new faces who have contributed to the project this year. It also appreciates the long-term stability of core workers and in particular it acknowledges the dedication and diverse skills of the project manager, Stewart Wallace and the editorial coordinator Emma Grahame.

Exploratory discussions have been held with external organisations about the potential for utilising the material generated by the Dictionary in a range of formats, and the immediate challenge for the Board moving into the next financial year is to develop processes and innovative approaches for obtaining secure funding for the project. To date the primary financial support has been through the ARC grant, and this funding will have been depleted by mid-2010. The Board will continue its efforts to obtain funding from research and government sources, but in addition must widen its focus to encourage community and philanthropic support if the project is to reach its potential.

I wish to thank my fellow board members for their ongoing commitment and expertise, and with them acknowledge the wonderful generosity of the Sydney community of researchers, writers and experts in many fields who have freely given us their support and advice. The ongoing enthusiasm for writing and volunteering for a wide range of tasks reassures the board that the project is timely and needed, and I look forward to seeing the first stage of the project ‘live’ in the near future.

Dr Shirley Fitzgerald
Chair, Board of Trustees.

Establishment of the Trust

In 2004 the City of Sydney provided seeding money for the purpose of investigating the development and writing of an Encyclopedia of Sydney. On 16 May 2004, the City Historian convened a forum of experts from a wide range of cultural, educational and historical organisations in Sydney. Following extensive discussion it was unanimously agreed that an electronic work would be more appropriate than a traditional paper-based work. It was agreed that the definition of Sydney must encompass the whole of the Sydney basin, and it was decided to investigate appropriate methods of setting up the Project in a manner that would permit wide and democratic involvement.

In July 2005 the City of Sydney Council resolved to establish a not-for-profit trust to manage the Dictionary Project.

Ministerial consent for the establishment of the Dictionary of Sydney Trust, under Section 358 of the Local Government Act was granted in July 2006. Under the definitions set out in the Trust deed, this made it clear that the Dictionary of Sydney would encompass the whole of the metropolitan area, and that it was appropriate for the City to support this whole-of-Sydney venture. The deed was signed on 21 August 2006.

In December 2006 the trust was successful in its application to the Federal Department of Communications, Information Technology and the Arts for entry on the Register of Cultural Organisations (ROCO). The Trust received Deductible Gift Recipient (DGR) endorsement on 9 February 2007.

Board Members

Paul Ashton BA Hons, DipEd, PhD (Macq) MPHA
Associate Professor
Faculty of Humanities and Social Sciences
University of Technology, Sydney

Phillip Black BSc, DipEd
Councillor
City of Sydney

Julie Blyth BA Hons (Syd), Grad Dip Archives & Rec Man (ECU) Archivist
National Trust of Australia (NSW)

Ross Coleman BA Hons (Macq) Director of Sydney eScholarship University of Sydney Library

Elizabeth Ellis BA (UTas), DipLib (CCAE) Emeritus Curator
Mitchell Library, State Library of NSW

Shirley Fitzgerald BA Hons, DipT (Adel), PhD (Macq), MPHA City Historian City of Sydney

Stephen Garton BA Hons (Syd), PhD (UNSW) Executive Dean, Faculty of Arts University of Sydney

Susan Hunt BA Hons, MA Hons Executive Director, Foundation State Library of NSW

Ian Johnson BA (Cambridge), DES (Bordeaux), PhD (ANU) Director Archaeological Computing Laboratory University of Sydney

Grace Karskens BA, MA (Historical Archaeology), PhD (Syd) Senior Lecturer in Australian History University of NSW

Tony McAvoy LLB (QUT) Barrister Frederick Jordan Chambers

Greg Naimo BE (Syd), DipEd (UNSW) Manager, Information Technology City of Sydney

Shane Simpson LLB Hons, MJur Special Counsel Simpsons Solicitors

Ann Stephen BA Hons (Melb), MA Hons (Syd), PhD (QUT) Curator Powerhouse Museum

Alan Ventress BA, DipLib (UNSW) Director State Records Authority of NSW
Report from the Project Manager

Overview

Up until mid-2008, the project comprised three main ‘streams’ of activity – Content, Technical and the development of a Business Model. In 2008, we added to this a stream of ‘Presentation Layer’ activity directed at the development of end-user products such as the first website.

Summaries of activity and progress under these broad project streams appear in separate sections below.

2008–09 saw very significant consolidation and progress in the development of the Dictionary, to a point where, in mid-2009, we are close to delivering the first real product – a website – that will demonstrate its full capabilities.

Most notably, the text content of the Dictionary reached a point towards the end of 2008 where we felt confident to call a halt, reduce commissioning activity significantly, and concentrate on making visible the material so far accumulated. At about the same time, the structure of the historical model which lies at the heart of the Dictionary was finalised after exploring many alternatives and options. At this point, therefore, we significantly diminished the ‘research’ activities and switched to ‘implementation’ mode.

We also started to define phases for the implementation – phase 1 eventually comprising 470 completed entries, to be followed quite rapidly by a phase 2 of 50+ further entries close to completion and a third phase getting underway in the second or third quarter of 2010.

The switch from research to implementation is always a challenging time for a research project and I would like to commend the team for making an effective transition to the necessarily more concrete and sometimes more mundane tasks associated with delivery.

These developments enabled work to commence in earnest on the specification of the first website for the Dictionary (see Presentation below). It was also clear that the team, particularly the content group, needed to be enlarged at this time in order to undertake the editorial and multimedia work necessary to prepare the almost 500 entries with their 600,000 words for presentation to the world (see Staffing below).

Apart from the development of the Dictionary itself, work proceeded on building and consolidating the Trust as an organisation and the wide range of outreach activities it undertakes. These include talks and demonstrations and participation in appropriate conferences and seminars to explain and compare the Dictionary’s approach.

The half-day workshop remained the most common format for working through design and technical issues. These covered issues as diverse as the development of the subject thesaurus, website design, curating multimedia, copyright policy and information architecture. Participants included suppliers and regular contributors from other cultural institutions as well as the core team members.

The reduction in commissioning activity gave us an opportunity to thoroughly explore the ‘curatorial’ role – this involves a wide range of tasks which link the text in the entries with multimedia items, ‘entities’ (people, places events etc) harvested from the text, subject headings, connection with other websites etc. This proved to be a very time-consuming activity although it does result in a very enriched and high-value end product. Much of it involves checking and verifying references and names – again, labour intensive but clearly a core part of the activity of a Dictionary.

Modern China Cafe, George Street, Sydney 1949. Sam Hood, State Library of NSW.
Towards the end of 2008, it was recognised that the content team needed to be enlarged. Two new positions – each part-time for 6 months – were created; a Multimedia Researcher and an Editorial Assistant. Recruitment took place in August 2008 and Paul Howard and Felicity Watson commenced in September. Paul stayed on until May 2009 and Felicity is still working for the Dictionary. Both these positions were funded from the ARC grant although Felicity’s ongoing work is funded directly from the Trust.

Apart from Felicity, only the Multimedia Coordinator position is funded directly by the Trust. The staff team is supplemented by a number of volunteers including, of course, approximately 200 authors.

The Dictionary uses systems supplied by both the City of Sydney and the University of Sydney. Administrative systems supplied by the City of Sydney include email, records management and hosting for the project website. The City has also kindly provided assistance with the preparation of Trust accounts.

Research and development platforms and systems supporting editorial workflow are supplied (and developed) by the Archaeological Computing Lab at the University of Sydney.

Sydney Journal is supported by UTS ePress at the University of Technology, Sydney.

Staff and volunteers are accommodated in the City of Sydney’s offices in Town Hall House. The Project Manager also has an office at the University of Sydney and the premises of the Archaeological Computing Lab are frequently used for technical workshops.

Stewart Wallace
Project Manager
Dictionary of Sydney

Mina Wiley and Fanny Durack c1912. State Library of NSW.
Content and Editorial

Writing

Commissioning
Commissioning has continued in 2008–09, although at a slower pace. Some material has been commissioned after authors approached the Dictionary project. The Editorial Committee continued to meet regularly, and between meetings, decisions were discussed and finalised by email.

The list of thematic and ‘entity-related’ entries (those about specific people, places, events etc) for commissioning now includes thousands identified from the text gathered for phase 1, providing a large pool of potential entries that would immediately link with other content. When the content is online and annotated it will become clear which of these entities are widely mentioned throughout the Dictionary, giving us a new method of prioritising commissioning.

Phase 3 commissioning will start after July 2009.

Editing
In September 2008, a decision was taken to limit Phase 1 content to material that had already been received. This was to provide a finite task for first implementation, and to end worries about whether the Dictionary's first edition would be comprehensive. The project team realised that comprehensiveness was impossible at this stage, and that if the amount of content got any bigger, the tasks involved in producing a website would become too great.

That decision gave us a corpus of 470 entries, totalling some 600,000 words, with lengths ranging from 200 words to 10,000 words. The editing process was well advanced, but all entries still needed copyediting and proofing, and that has been a major part of our work over the last year.

Material for Phase 2 has been accumulating and some preliminary content editing has taken place. The intensive editing, copyediting and proofing phases will take place in early 2010.

Processing for web publication
Once proofed, the content was put into our back end management system Heuristos, where it was converted to XML format and the process of annotation and linking begun. Volunteers and staff 'harvested' all the entities that had been named in the text into eight categories, producing lists of People, Organisations, Buildings, Structures, Artefacts, Events, Natural features and Places. These lists had to be de-duplicated, checked, and additional facts found.

The next task was writing the 'meta-text' necessary for the project. This included writing and editing captions for more than 1,100 images, researching and writing descriptions for thousands of entities and writing 470 abstracts for the entries. At the end of June 2009, this work was progressing well.

The processes for connecting this material have been finalised and the large task of annotating the entities to the entries, as well as annotating entries to other entries, images, and subject terms will start soon. This process may not be finished when the website goes live, but will continue in the background.

Sydney Journal
Two issues of Sydney Journal were published during 2008–09, in December 2008 and June 2009. Like the two earlier issues, they showed the range and depth of the Dictionary's content. The journal has continued to draw a substantial readership.

Management and planning for future phases
Planning has continued for future additions to the Dictionary of Sydney and a large amount of content has accumulated for Phase 2, which will be tackled as soon as the website is public. Work continues on documenting the processes involved in editing and processing the content for the Dictionary, taking account of the lessons learnt during this intensive phase of the first website development. While it is probable we will never again have to deal with such a large chunk of material at one time, many of the challenges we have encountered have enabled us to see better ways of doing things.
Multimedia

The major focus in the early parts of the project was on commissioning entries and accumulating text. Multimedia work was undertaken mostly by volunteers searching Picture Australia. In addition, Multimedia Coordinator Liam Wyatt forged many relationships with cultural institutions for access to their collections of pictures, audio and video.

Once the content for delivery in phase 1 had been identified, this aspect of the project had to be significantly beefed-up. Paul Howard was employed through the ARC grant for 6 months for this purpose and also to lift our general level of multimedia expertise. Initially, the thematic entries, approximately 70, were annotated to identify locations in the text where appropriate multimedia would enhance the entry. Suitable material was then sought by volunteers and also by Felicity Watson who joined the multimedia effort after an initial period working on editorial.

Copyright clearances were obtained where required and the task of captioning the images in the context of the text was largely undertaken by Shirley Fitzgerald and Garry Wotherspoon.

At the beginning of 2009, we also switched from the Expression Media digital asset management system to Portfolio which had recently been installed by the City of Sydney. This greatly enhanced our ability to share and process resources and to export data for importing into Heuristos.

Shortage of funds prevented much in the way of direct commissioning of multimedia work but in mid-2009 Poppy Stockell was engaged, with the assistance of the City of Sydney, to undertake some oral history work, the results of which were included in both the Dictionary and the City of Sydney’s oral history collection.

Maps

Work on mapping focused on defining and implementing the best structure for organising and delivering spatial and temporal resources (see Technical below). A small number of the nearly 1,500 digitised and geo-referenced historical maps compiled at the Archaeological Computing Lab were eventually included the first website but many more are waiting for deployment now that the technical considerations have been resolved.

Technical

Technical work in 2008–09 focused on finalising the information architecture and then implementing it on the ‘Heurist’ information management platform developed at the Archaeological Computing Lab. This led to a specific flavour of Heurist, known as ‘Heuristos’, going live on 28 October 2008, preloaded with over 3,000 records of different types. This was a milestone of particular significance for the Dictionary and represented the culmination of two years of modelling and technical work.

At the beginning of 2009, we had to decide whether to deliver the first website directly from Heuristos or deliver it via another repository system, probably Fedora. After a review of the options, it was decided to deliver the site directly from Heurist and leave implementation of Fedora to another phase of the project.

Other technical work is described below under some broad headings but there was constant cross-fertilisation between these.

Flexible digital deployment

Although the decision was taken not to implement Fedora in this phase of the project, the model of flexible deployment was retained. The first website (see Products below) was created by taking a feed of XML from Heuristos and combining it with style sheets and other elements to generate the website. This model can be applied again to generate other products in later phases.

Historical model

Work on the basic information structures used to represented entities and events placed in both time and space continued well into 2009. At this point, the ‘factoid’ element – a snippet of time- and place-dependent information attached to entities – reached its final form. This has proved to be a highly flexible element
both for recording information about entities and for connecting them.

The ‘factoid’ is one of the key intellectual results of the Dictionary project and it will be described in more detail in one of a number of journal publications to be prepared in early 2010.

**Space and time**

Significant work was carried out to determine the optimal aggregation of resources to encode and represent spatial and temporal resources. Eventually, a format was modelled and implemented in Heuristos which incorporated three components:

- Geo-referenced historical maps
- Links to other geo-referenced entities in the Dictionary
- Arbitrary representations of other time- and place-dependent information encoded in KML.

The first website contains a number of examples of Map records combining these elements.

**Markup and structured text**

Fine-tuning of the annotation mechanisms utilising the TEI (Text Encoding Initiative) standard continued into 2009. Eventually, largely seamless transformations of text between MS Word, TEI and XHTML (for presentation) were achieved.

Following the original model proposed in 2007, the annotations have been kept external from the text (rather than ‘in-line’). This gives much greater flexibility in their application although it also means additional care must be taken when changing or updating content.

**Knowledge engineering**

The Dictionary has kept its information architecture compliant with the standards and technologies known as the ‘semantic web’. Although not implemented yet, this will enable the development of interesting new interfaces taking full advantage of the semantic web’s capability with regard to social network analysis, e.g., shortest path analysis. It will be a memorable day when users are encouraged to play ‘six degrees of separation’ on the Dictionary of Sydney!

**Products**

For all the interesting work on information architecture and digital repositories, it is the visible end products that are the most significant manifestation of the Dictionary.

It was very pleasing, therefore, to be in a position to commence, in late 2008, preparing the specifications for our first real product in the form of a website. The Dictionary had had a significant presence online before then through the Sydney Journal but the new website will be the first to incorporate the multimedia, maps and rich connectivity that gives the Dictionary much of its uniqueness.

Having prepared a specification, we then went to the market to find a design and development partner to work with the Archaeological Computing Lab to build the website. StudioEmotion were engaged and, as at the time of this report, design work has been largely completed and interface design and coding are underway. The City of Sydney is generously funding this part of the project.

The design process has thrown up many new challenges and forced to crystallise our thinking on many matters. Our chief concern is to convey the network-like nature of the material, constantly making available new connections for users to follow. The emphasis, therefore, is on getting users into the material and then encouraging them to ‘bounce around’, settling when they wish on an entry for a more extended stay on a single topic. Whether we succeed in this will become apparent when the site is released later in 2009.

**Business model**

**Copyright and intellectual property**

2008–09 saw the incorporation of Creative Commons licensing into the Dictionary’s model. Authors can now choose to have their entries released under a Creative Commons/non-commercial/share-alike license. This has lifted the Dictionary’s profile considerably within the open source and Creative Commons communities.
**Business model**

While recognising the importance of finding a sustainable funding model beyond research funding, it was also realised that it was very difficult to communicate the idea of the Dictionary until a visible product was available. This stream of activity will, therefore, be picked up more energetically as soon as the first website has gone live.

**Partners and supporters**

The Dictionary has continued to assemble a very broad and diverse group of partners and supporters who are providing us with material support, ideas and expertise or access to multimedia resources.

The Dictionary is grateful for all the assistance and enthusiasm these institutions and people provide and a full list appears in Appendix 1.

**Communications**

The Dictionary is an extremely broad-based project with many stakeholders and a wide network of contacts. Keeping this group updated and interested is critical to the project’s success.

**Project website**

The project website was set up prior to the project launch in June 2006. It site provides information on the project and its participants and partners and gives people the opportunity to get involved by volunteering or submitting topics or content for consideration. It continues to receive a steady stream of 80-90 visits a day and it is anticipated that it will be retained even when the main web address – www.dictionaryofsydney.org – points at the first ‘product’ website.

**Newsletter**

People can subscribe to the Dictionary’s quarterly eNewsletter through the website. This has proven one of the most effective communication mechanisms and we passed 1,000 subscribers in mid-2009.

**Media**

The Dictionary had reduced media exposure in 2008-09 while concentrating on implementation and delivery of the first website. We expect to revive our media presence once the site is released.
Conferences and presentations

Dictionary staff and board members are constantly seeking opportunities to communicate the project's aims, findings and progress to a wide audience.

Appendix 2 lists conferences and other events attended and those at which presentations have been given.

Volunteers

Our largest group of volunteers are, of course, our authors, with over 200 writing for the Dictionary and 120 of those represented in the phase 1 content.

Many others have volunteered to work for the Dictionary in other capacities, usually for one day or part-day each week. As far as possible, volunteers are directed to work in areas that interest them. Volunteers carry out a range of tasks around the office and in the knowledge repositories of Sydney to provide background material, organise information and carry out picture and other multimedia research. With only a small team of staff, and an unlimited number of potential tasks to be carried out, this work is extremely valuable in advancing the aims of the Dictionary project.

Volunteers have undertaken a range of tasks including researching indigenous organisations and places and compiling lists – of churches, bridges, crimes, ferries, hospitals, military sites, people in various occupations to name just a few. Other tasks include editing, proofreading, image searching and reference checking. They have sorted playbills, culled relevant repositories for documents and artefacts, compiled literary quotations, found Sydney songs and sheet music and much more.

The intake of new volunteers was suspended in late 2008 to allow full concentration on completing phase 1 content. A core group of about 6 volunteers worked steadily with the team in 2008–09 to assist with the preparation of this content. One of the most critical activities they carried out was the ‘harvesting’ of the nearly 500 entries to identify all the ‘entities’ (people, places, events, buildings etc) referenced in the text. This produced a list of over 13,000 items which was eventually whittled down to the 6,000 or so that will appear in the first website.

Apart from the authors, more than 30 people have volunteered their time to the Dictionary. At any one time, there are commonly 6-8 volunteers engaged.

Accounts and auditor’s report

The accounts presented below are those for the Dictionary of Sydney Trust and do not cover separate funding arrangements such as those under the ARC.

The auditor’s report for 2009 immediately follows the accounts.
## THE DICTIONARY OF SYDNEY TRUST

### INCOME STATEMENT
for the year ended 30 June 2009

<table>
<thead>
<tr>
<th>Notes</th>
<th>2009</th>
<th>2008</th>
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#### The Public Fund:

**INCOME**

*Revenue:*
- Donations received: 2 | $25,000 | $11,000 |
- Interest received: 731 | $ | $-

**Total income: $25,731** | $11,000

**EXPENSE**

- Audit fees: 1,556 | $- |
- Depreciation and amortisation: 3 | $- | $-
- Administrative costs: 370 | $-
- Insurance: 2,342 | $-
- Finance costs: 91 | $55

**Total expenses: $4,359** | $55

**Surplus/(deficit) from ordinary activities - The Public Fund: $21,372** | $10,945

#### The Trust Fund:

**INCOME**

*Revenue:*
- Grants received: 2 | $25,000 | $25,000

**Total income: $25,000** | $25,000

**EXPENSE**

- Depreciation and amortisation: 3 | $- | $-
- Finance costs: 18 | $25

**Total expenses: $18** | $25

**Surplus/(deficit) from ordinary activities - The Trust Fund: $24,982** | $24,975

**Surplus/(deficit) from ordinary activities - Total: $46,354** | $35,920

The above statement should be read in conjunction with the accompanying notes.
THE DICTIONARY OF SYDNEY TRUST

BALANCE SHEET
as at 30 June 2009

<table>
<thead>
<tr>
<th>Notes</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

**ASSETS**

**Current assets**
- Cash and cash equivalents - The Public Fund 4 17,310 10,149
- Cash and cash equivalents - The Trust Fund 4 16,150 6,999
- Receivables 39 -

Total current assets 33,499 17,148

**Non-current assets**
- Intangible asset 5 49,960 19,129

Total non-current assets 49,960 19,129

**TOTAL ASSETS**
83,459 36,277

**LIABILITIES**

**Current Liabilities**
- Payables 833 5

Total current liabilities 833 5

**TOTAL LIABILITIES**
833 5

**NET ASSETS**
82,626 36,272

**EQUITY**
- Retained earnings - The Public Fund 32,515 11,144
- Retained earnings - The Trust Fund 50,111 25,128

**TOTAL EQUITY**
82,626 36,272

The above statement should be read in conjunction with the accompanying notes.
CASH FLOW STATEMENT
for the year ended 30 June 2009

<table>
<thead>
<tr>
<th>Notes</th>
<th>$</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2009</td>
<td>2008</td>
</tr>
<tr>
<td>CASH FLOWS FROM OPERATING ACTIVITIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash received</td>
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<td></td>
</tr>
<tr>
<td>Grants</td>
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<td>25,000</td>
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<tr>
<td>Donations</td>
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<td>11,000</td>
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<tr>
<td>Interest</td>
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<td>Settled sum in accordance with Trust Deed</td>
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<tr>
<td>Total cash received</td>
<td>50,692</td>
<td>36,000</td>
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<tr>
<td>Cash paid</td>
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<td></td>
</tr>
<tr>
<td>Suppliers</td>
<td>(3,549)</td>
<td>(80)</td>
</tr>
<tr>
<td>Total cash paid</td>
<td>(3,549)</td>
<td>(80)</td>
</tr>
<tr>
<td>Net cash from operating activities</td>
<td>47,143</td>
<td>35,920</td>
</tr>
<tr>
<td>CASH FLOWS FROM INVESTING ACTIVITIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash paid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase and development of intangible asset</td>
<td>(30,831)</td>
<td>(19,125)</td>
</tr>
<tr>
<td>Total cash paid</td>
<td>(30,831)</td>
<td>(19,125)</td>
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<tr>
<td>Net cash used by investing activities</td>
<td>(30,831)</td>
<td>(19,125)</td>
</tr>
<tr>
<td>Net increase/(decrease) in cash held</td>
<td>16,312</td>
<td>16,795</td>
</tr>
<tr>
<td>Cash at the beginning of the reporting period</td>
<td>17,148</td>
<td>353</td>
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<tr>
<td>Cash at the end of the reporting period</td>
<td>33,460</td>
<td>17,148</td>
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</table>

The above statement should be read in conjunction with the accompanying notes.
STATEMENT OF CHANGES IN EQUITY
for the year ended 30 June 2009

<table>
<thead>
<tr>
<th></th>
<th>Retained earnings</th>
<th>Total equity</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2009</td>
<td>2008</td>
</tr>
<tr>
<td>Balance at the beginning of the reporting period</td>
<td>36,272</td>
<td>352</td>
</tr>
<tr>
<td>Net surplus/(deficit)</td>
<td>46,354</td>
<td>35,920</td>
</tr>
<tr>
<td><strong>Balance at the end of the reporting period</strong></td>
<td><strong>82,626</strong></td>
<td><strong>36,272</strong></td>
</tr>
</tbody>
</table>

The above statement should be read in conjunction with the accompanying notes.
THE DICTIONARY OF SYDNEY TRUST

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2009

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1(a) Corporate information

The Dictionary of Sydney Trust is domiciled in Australia and is incorporated in accordance with a Trust Deed signed and dated 21 August 2006.

The nature of the operations and principal activity of the Trust is the establishment, operation and maintenance of a permanent digital repository of the history of Sydney and which is a forum for public discussion and controversy, an aide to teaching and learning, and a source of information and entertainment.

1(b) Basis of preparation

The financial report is a general purpose financial report which has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) and other authoritative pronouncements of the Australian Accounting Standards Board, and Interpretations. The financial report has been prepared under the historical cost convention and the accrual basis of accounting.

The financial report is presented in Australian dollars.

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Trust’s accounting policies.

1(c) Revenue recognition

Revenue is recognised when the Trust is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Donations

Donations are recognised when received.

Grants and contributions

Grants and contributions are recognised when received.

Interest income

Interest income is recognised as it accrues, taking into account the effective yield on the financial asset.

1(d) Expenditure

All expenditure is accounted for on an accrual basis and is classified under headings that aggregate all costs related the category.

1(e) Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits with a maturity of three months or less.
Note 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

1(f) Property, plant and equipment and Intangibles

Asset recognition

Property, plant and equipment are stated at cost less accumulated depreciation. Cost includes expenditure that is directly attributable to the acquisition of the items. Assets with an economic life which is determined to be longer than one year are only capitalised where the cost of acquisition exceeds the materiality threshold of $500.

Intangible assets comprise internally developed software and websites which are stated at cost. Development costs in respect of internally developed software and websites is accumulated in a capital works-in-progress account until it is commissioned at which state it is transferred to an asset account.

Depreciation and amortisation

Depreciable property, plant and equipment and Intangibles are written off to their estimated residual values over their estimated useful lives using the straight-line method of depreciation.

The assets’ residual values and estimated useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

Capital works-in-progress accounts are not subject to depreciation until the capital assets are commissioned.

Depreciation and amortisation rates applying to each class of depreciable asset are based on the following useful lives:

<table>
<thead>
<tr>
<th>Asset Type</th>
<th>Useful Life</th>
</tr>
</thead>
<tbody>
<tr>
<td>Software</td>
<td>5 years</td>
</tr>
</tbody>
</table>

Impairment

Assets, including capital works-in-progress, are reviewed for impairment whenever events or circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset’s fair value less costs to sell and value in use.

1(g) Payables

Creditors and other current liabilities are amounts due to external parties for the purchase of goods and services provided to the Trust prior to the end of the financial year and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after initial recognition. Interest is not payable on these amounts.

1(h) Goods and services tax (GST)

In accordance with the provisions of A New Tax System (Goods and Services Tax) Act 1999 legislation, the Trust is required to account for GST under the "accruals" method, and submits returns to the Australian Taxation Office.

Revenues, expenses and assets are recognised net of the amount of GST, except where:

1. The amount of GST incurred, as a purchaser, that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense;

2. Receivables and payables are stated with the amount of GST included.

The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified as operating cash flows.
1(i) **Allocation between current and non-current**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Trust’s operational cycle. In the case of liabilities where the Trust does not have the unconditional right to defer settlement beyond 12 months, the liability is classified as current even if not expected to be settled within the next 12 months.

1(j) **Authorisation for issue**

The financial report was authorised for issue by the Board of the Trust on 8 December 2009.
Note 2 - INCOME

Grants received
Council of the City of Sydney 25,000 25,000

Total grants received 25,000 25,000

Donations received
Sydney Mechanics School of Art 25,000 -
Macquarie Bank Limited - 11,000

Total donations received 25,000 11,000

Interest income
Interest earned on bank accounts 731 -

Total interest received 731 -

Note 3 - DEPRECIATION AND AMORTISATION

Software - -

Total depreciation and amortisation - -

No depreciation charges have been incurred since the website has not yet been commissioned.

Note 4 - CASH AND CASH EQUIVALENTS

Cash at bank 33,460 17,148

Total cash and cash equivalents 33,460 17,148

Note 5 - INTANGIBLE ASSET

Software
At cost - -
Capital works in progress - at cost 49,960 19,129
Accumulated depreciation - -

Total intangible assets 49,960 19,129

Reconciliation of the opening and closing balances of intangible assets

Balances at the beginning of the year:
Cost 19,129 -
Accumulated depreciation - -

Opening net book value 19,129 -

Movements during the year:
Additions 30,831 19,129
Depreciation and amortisation - -

Balances at the close of the year:
Cost 49,960 19,129
Accumulated depreciation - -

Closing net book value 49,960 19,129
Note 6 - PAYABLES

<table>
<thead>
<tr>
<th>Trade creditors</th>
<th>833</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total supplier payables</td>
<td>833</td>
<td>5</td>
</tr>
</tbody>
</table>

Note 7 - CASH FLOW RECONCILIATION

(a) Reconciliation of cash per balance sheet to statement of cash flows

<table>
<thead>
<tr>
<th>Cash at year end per Cash Flow Statement</th>
<th>33,460</th>
<th>17,148</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance Sheet items comprising above cash:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>33,460</td>
<td>17,148</td>
</tr>
</tbody>
</table>

(b) Reconciliation of operating surplus to net cash from operating activities

<table>
<thead>
<tr>
<th>Surplus/(deficit) from ordinary activities</th>
<th>46,354</th>
<th>35,920</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase in payables</td>
<td>828</td>
<td>-</td>
</tr>
<tr>
<td>(Increase) in receivables</td>
<td>(39)</td>
<td>-</td>
</tr>
<tr>
<td>Net cash from operating activities</td>
<td>47,143</td>
<td>35,920</td>
</tr>
</tbody>
</table>

Note 8 - RELATED PARTY DISCLOSURES

Board of Trustees

Board members during the year were:

- Paul Ashton
- Phillip Black
- Julie Blyth
- Ross Coleman
- Elizabeth Ellis
- Shirley Fitzgerald
- Stephen Garton
- Susan Hunt
- Ian Johnson
- Grace Karskens
- Tony McAvoy
- Greg Naimo
- Shane Simpson
- Ann Stephen
- Alan Ventress

All the above Board members were appointed in accordance with the Trust Deed on 21 August 2006 and have served continuously since that date.

Other transactions with Board members or Board member-related entities

No Board member has, since the end of the previous financial year, received or become entitled to receive any benefits by virtue of being a Board member.
Note 8 - RELATED PARTY DISCLOSURES (continued)

Other transactions with Board members or Board member-related entities (continued)

The following is a list of transactions with Board members or Board member-related entities that occurred as a result of Board members acting in another business capacity. All such transactions were conducted in accordance with standard procedures and on terms and conditions applicable to all arms length transactions with third parties.

<table>
<thead>
<tr>
<th>Board member</th>
<th>Member-related entity</th>
<th>Nature of transaction</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phillip Black</td>
<td>Council of the City of Sydney</td>
<td>Grant given to the Dictionary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shirley Fitzgerald</td>
<td>Dictionary of Sydney</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Greg Naimo</td>
<td>Trust</td>
<td></td>
<td>25,000</td>
<td>25,000</td>
</tr>
</tbody>
</table>

Board member-related entities on occasions provide facilities and staff services to the Trust at no cost for administrative purposes.

Note 9 - FINANCIAL RISK MANAGEMENT

Risk management

The Trust's activities expose it to minimal risk as all funds are retained and transacted from an account with a major Australian bank. The Trust has minimal or no exposure to interest rate risk, price risk, credit risk and liquidity risk.

The Trust does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Cash and cash equivalents

The Trust manages its liquidity and credit risk by retaining funds in a cheque account with a major bank. Consequently, there is no impact on the Trust from movements in interest rates and market price movements of investment securities.

Receivables and borrowings

The receivables represent interest receivable on cash balances.
The Trust did not have any borrowings for any of the financial years presented.

Payables

The Trust's payables are subject to liquidity risk. This risk is managed by limiting expenditure commitments to no more than available cash reserves.
Note 10 - EVENTS OCCURRING AFTER REPORTING DATE

There are no significant events that have occurred since balance date that warrant disclosure in these financial statements.

Note 11 - MOVEMENTS IN THE PUBLIC AND TRUST FUNDS DURING THE REPORTING PERIOD

The Public Fund:

Balance at the beginning of the reporting period 10,149 199

Receipts:
Donations received 25,000 11,000
Interest received 692 -

Payments:
Intangible assets - development costs - (1,000)
Suppliers payments (3,468) -
Finance charges (63) (50)

Transfers:
Transfers (to) / from the Trust Fund to maintain operational funding (15,000) -

Balance at the close of the reporting period 17,310 10,149

The Trust Fund:

Balance at the beginning of the reporting period 6,999 154

Receipts:
Grants received 25,000 25,000

Payments:
Intangible assets - development costs (30,831) (18,130)
Finance charges (18) (25)

Transfers:
Transfers (to) / from the Public Fund to maintain operational funding 15,000 -

Balance at the close of the reporting period 16,150 6,999

Note 12 - COMMITMENTS

The donation received from the Sydney Mechanics School of Art is required to be expended on the development of specified Dictionary content. At the balance date, the following balance of the donation remains committed to this content development. 10,048 -
SARA CONSULTING SERVICES

INDEPENDENT AUDITOR’S REPORT TO THE TRUSTEES OF DICTIONARY OF SYDNEY TRUST

Scope

I have audited the financial report, being a special purpose financial report comprising the profit and loss statement, balance sheet and statement by the Board of Trustees and notes to and forming part of the financial statements of Dictionary of Sydney Trust for the financial year ended 30 June 2009. The Board of Trustees is responsible for the financial report and has determined that the accounting policies used are appropriate to meet the needs of the Trust Deed. I have conducted an independent audit of this financial report in order to express an opinion on it to the members. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for the purposes of fulfilling the requirements of the Trust Deed. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members; or of any purpose other than that for which it was prepared.

My audit has been conducted in accordance with Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1 so as to present a view which is consistent with my understanding of the Association’s financial position, and performance as represented by the results of its operations and its cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion, the financial report presents fairly in accordance with the accounting policies described in Note 1 to the financial statements the financial position of Dictionary of Sydney Trust as at 30 June 2009 and the results of its operations for the year then ended.

Sara Consulting Services
Chartered Accountant
Leichhardt

Tanja Occhiuto, Principal
Date: 8 October 2009

15/28 Daniel St, Leichhardt NSW 2040 – P/F: 02 9564 3545 – M: 0408 835 159
Email: tocchiuto@italianicious.com.au – ABN: 48 442 815 846
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Appendix 1 – Partners and supporters

ARC partners
City of Sydney
University of Sydney
State Library of New South Wales
State Records Authority of New South Wales
University of Technology Sydney (UTS)

Local government

<table>
<thead>
<tr>
<th>Ashfield</th>
<th>Auburn</th>
<th>Bankstown</th>
<th>Baulkham Hills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blacktown</td>
<td>Blue Mountains</td>
<td>Botany Bay</td>
<td>Burwood</td>
</tr>
<tr>
<td>Camden</td>
<td>Campbelltown</td>
<td>Canada Bay</td>
<td>Canterbury</td>
</tr>
<tr>
<td>Fairfield</td>
<td>Hawkesbury</td>
<td>Holroyd</td>
<td>Hornsby</td>
</tr>
<tr>
<td>Hunters Hill</td>
<td>Hurstville</td>
<td>Kogarah</td>
<td>Ku-ring-gai</td>
</tr>
<tr>
<td>Lane Cove</td>
<td>Leichhardt</td>
<td>Liverpool</td>
<td>Manly</td>
</tr>
<tr>
<td>Marrickville</td>
<td>Mosman</td>
<td>North Sydney</td>
<td>Parramatta</td>
</tr>
<tr>
<td>Penrith</td>
<td>Pittwater</td>
<td>Randwick</td>
<td>Rockdale</td>
</tr>
<tr>
<td>Ryde</td>
<td>Strathfield</td>
<td>Sutherland</td>
<td>Sydney</td>
</tr>
<tr>
<td>Warringah</td>
<td>Waverley</td>
<td>Willoughby</td>
<td></td>
</tr>
</tbody>
</table>

Financial partners (other than ARC)
Sydney Mechanics’ School of Arts
City of Sydney
Sydney Harbour Foreshore Authority
Macquarie Group Foundation

Content partners
Airview group
Art Gallery of New South Wales
Powerhouse museum
Heritage Branch, NSW Department of Planning
Godden Mackay Logan
City of Sydney Archives
National Trust of Australia (NSW)
Sydney Harbour Foreshore Authority
Historic Houses Trust
National Library of Australia
National Gallery of Australia
National Archives of Australia
State Library of Victoria
National Film and Sound Archive
National Portrait Gallery
State Library of Tasmania
Warren Fahey
The Rennie Ellis Photographic Archive
Peter Solness
Danny Huynh
William Yang
Biron Valier
Deer Family Collections
Advice and expertise
Simpsons Solicitors
Historic Houses Trust
Creative Commons Australia
Powerhouse Museum (phm)
MacquarieNet
Dictionary of Australian Artists online (DAAO)
National ICT Australia
Wikimedia Australia
Encyclopedia of New Zealand – Te Ara
University of Melbourne – eScholarship Research Centre

Suppliers
id (informed decisions)
Webindexing
StudioEmotion
Wrensoft
Sputnik Agency
Liquid Communications
## Appendix 2 – Conferences and presentations 2008–2009

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Location</th>
<th>Presentation/attendance by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative Commons Australasia conference</td>
<td>Mid-2008</td>
<td>Brisbane</td>
<td>Stewart Wallace</td>
</tr>
<tr>
<td>Australian Historical Association Conference 'Locating History'</td>
<td>July 2008</td>
<td>Melbourne</td>
<td>Emma Grahame</td>
</tr>
<tr>
<td>Historical Atlas of Tasmania</td>
<td>Dec 2008</td>
<td>Hobart</td>
<td>Stewart Wallace</td>
</tr>
<tr>
<td>Australia and New Zealand Digital Encyclopedias Group (ANZ-DEG)</td>
<td>Dec 2008</td>
<td>Wellington, NZ</td>
<td>Ross Coleman, Stewart Wallace, Steven Hayes and Kim Jackson</td>
</tr>
<tr>
<td>annual conference</td>
<td></td>
<td></td>
<td>Stewart Wallace, Liam Wyatt</td>
</tr>
<tr>
<td>Wiki Wednesday</td>
<td>Nov 2008</td>
<td>Sydney</td>
<td>Shirley Fitzgerald</td>
</tr>
<tr>
<td>Society of Australian Genealogists</td>
<td>Nov 2008</td>
<td>Sydney</td>
<td>Emma Grahame</td>
</tr>
<tr>
<td>Burwood and district Historical Society</td>
<td>Oct 2008</td>
<td>Sydney</td>
<td>Emma Grahame</td>
</tr>
<tr>
<td>Forest Seniors Computer Pals</td>
<td>Sept 2008</td>
<td>Sydney</td>
<td>Emma Grahame</td>
</tr>
<tr>
<td>Women’s Map of Sydney with the Jessie Street Women's Library</td>
<td>Oct 2008</td>
<td>Sydney</td>
<td>Emma Grahame and Lisa Murray</td>
</tr>
<tr>
<td>Google Australia</td>
<td>Mar 2009</td>
<td>Sydney</td>
<td>Stewart Wallace, Steven Hayes</td>
</tr>
<tr>
<td>Tuggerah Probus Club</td>
<td>Feb 2009</td>
<td>Sydney</td>
<td>Trudy Holdsworth (volunteer)</td>
</tr>
<tr>
<td>‘Copyright Future: Copyright Freedom’ conference</td>
<td>May 2009</td>
<td>Canberra</td>
<td>Liam Wyatt</td>
</tr>
</tbody>
</table>